Last Modified on 01/14/2025 2:59 pm EST

Audit Outstanding Balances

Reporting > SGA Master Pulse Reports > Transactions > Receivables Aging

Run **Receivables Aging** report

1. Click **Reporting** > Sign In using your regular SGA credentials.
2. In the SGA Master Pulse Reports folder, select the Transactions folder, then the **Receivables Aging** report.
3. Click **Customize**
4. Select Product Type(s) and Branch(es). None selected will return all.
5. Change as of date, if needed.
6. Click **Display**