

Gift Cards

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Gift Cards

Find Member > Offerings > Gift Cards

Sell Gift Card

1. Find or add member
2. Hover over **Offerings** > Click **Gift Cards** from drop down menu
3. Click **Add**
4. Enter gift card number and amount
5. Click **Add** and follow regular process for a [New Registration](#)

Redeem Gift Card

1. Find or add member
2. Click **Payment Methods**
3. Click **Redeem Gift Card**
4. Enter gift card number
5. Click **Redeem**
6. Gift card balance will be available as a payment method in the Cart and on the Make Payment screen.

NOTE: Gift cards cannot be transferred. If a member wants to use their gift card balance on another account, sell a new gift card using the original gift card as the payment method, then redeem the new gift card on the other account.
