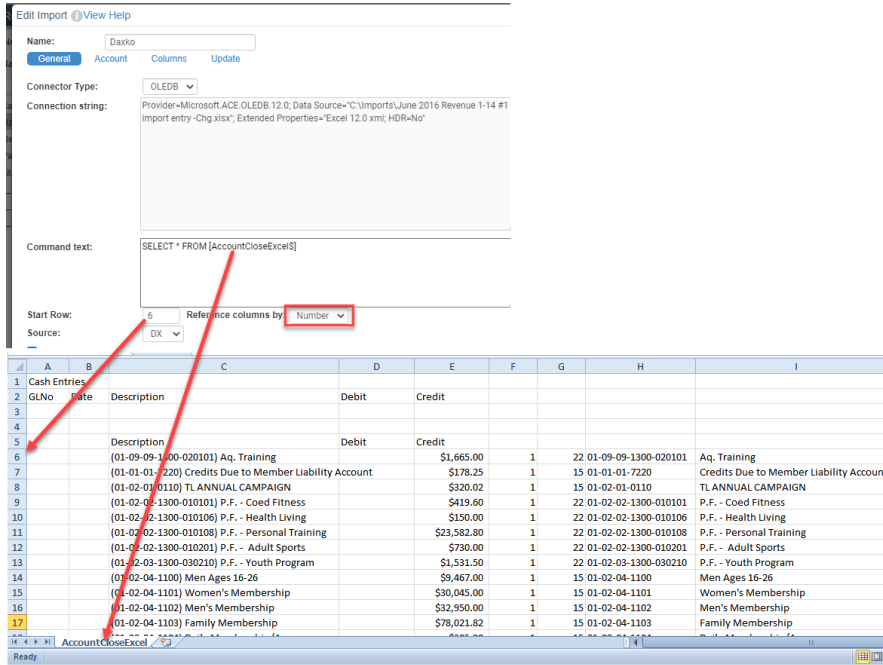


# Import Setups by Column Number

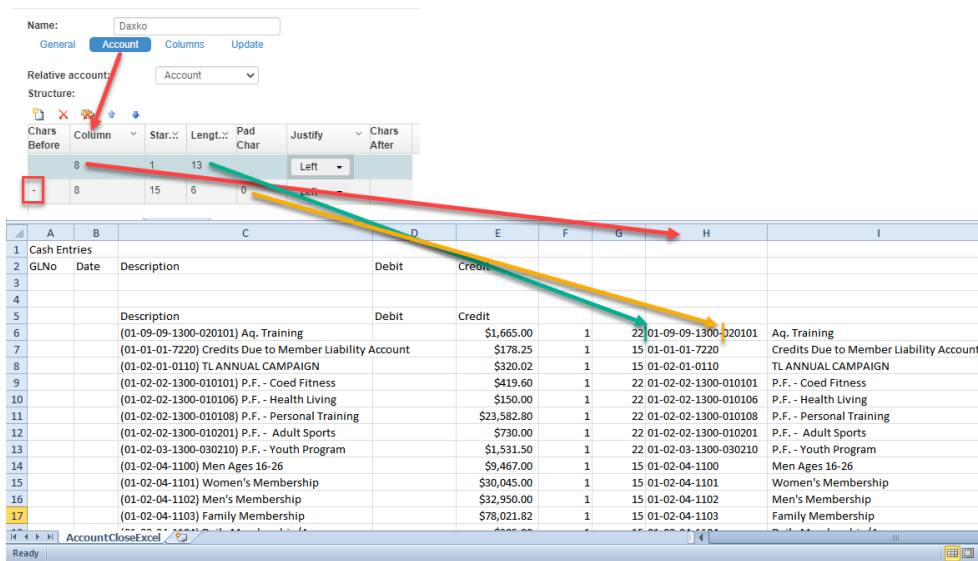
Last Modified on 02/21/2023 3:29 pm EST

This is an example of an import that uses the column NUMBER to pick up the items:  
(Options in images may differ based on Import Type)



Account is defined in parts due to the fact that the PCS code does not exist on every account.

1. The account is pulled from the 8<sup>th</sup> column.
2. The first row selects the characters from position 1 to 13.
3. The dash is inserted in the second row since not all of the excel accounts include this dash.
4. The PCS is defined on the next row as being in the 8<sup>th</sup> column, starting in pos 15 for a length of 6. When the PCS does not exist, the 6 positions are filled (padded) with zeros.



There are multiple ways to define the GL amounts, in this case there are separate columns for the debits and credits.

Name: Daxko

General Account Columns Update

Amount format: Separate columns for debits ar

Debit amount: 4 Credit amount: 5

Specify date Column:  Separate batches by date

Specify period Column:  Format: yyyy-pp  Separate batches by period

Specify comments Column: 9

Comments before: Daxko Import-

Object Type Column:  Object Column:

Specify deposit date Column:

Specify deposit reference Column:  Auto Number (Assign Batch as Deposit Reference)

Separate batches on Column:

	D	E	F	G	H	I
	Debit	Credit				
	Debit	Credit				
aining		\$1,665.00	1	22	01-09-09-1300-020101	Aq. Training
Member Liability Account		\$178.25	1	15	01-01-01-7220	Credits Due to Member Liability Account
MPAIGN		\$320.02	1	15	01-02-01-0110	TL ANNUAL CAMPAIGN
Coed Fitness		\$419.60	1	22	01-02-02-1300-010101	P.F. - Coed Fitness
Health Living		\$150.00	1	22	01-02-02-1300-010106	P.F. - Health Living
Personal Training		\$23,582.80	1	22	01-02-02-1300-010108	P.F. - Personal Training
Adult Sports		\$730.00	1	22	01-02-02-1300-010201	P.F. - Adult Sports
Youth Program		\$1,531.50	1	22	01-02-03-1300-030210	P.F. - Youth Program
26		\$9,467.00	1	15	01-02-04-1100	Men Ages 16-26
Memberships		\$30,045.00	1	15	01-02-04-1101	Women's Membership
Membership		\$32,950.00	1	15	01-02-04-1102	Men's Membership
Membership		\$78,021.82	1	15	01-02-04-1103	Family Membership