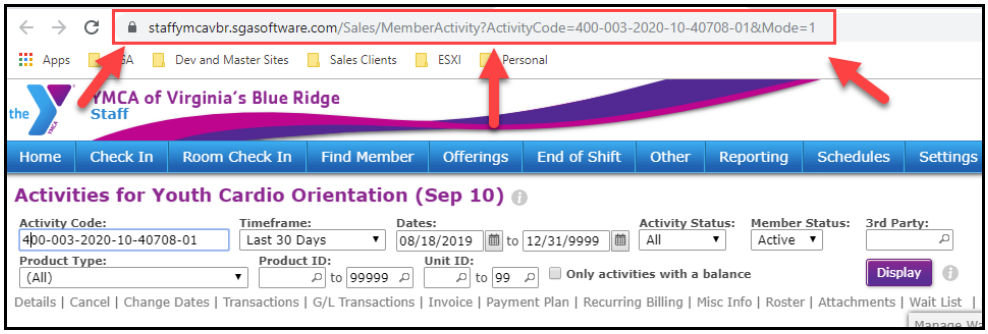
Last Modified on 09/28/2026 2:39 pm EDT

Right Click Drilldown

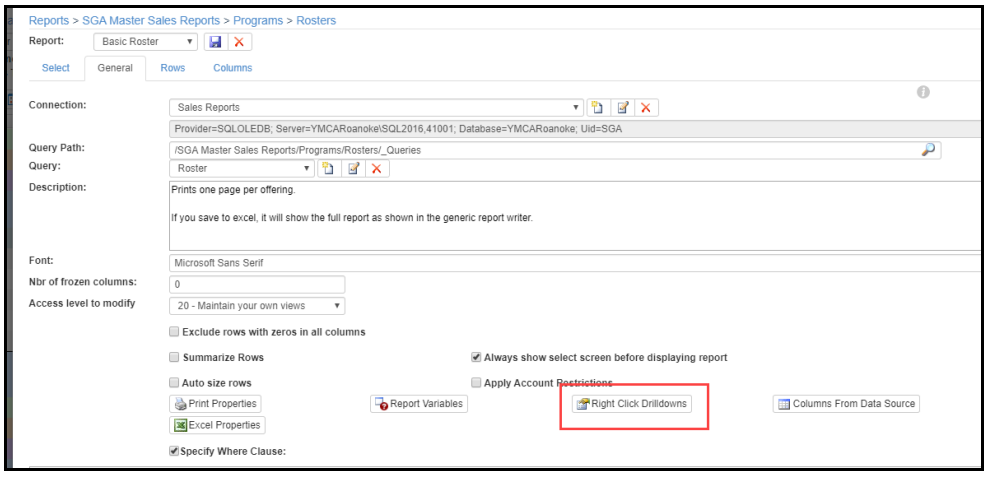
Choose a Report > Customize Report > General Tab > Right Click Drilldown

Primarily, this feature is used for drilldowns to links within SGA Pulse. For additional applications, please contact the SGA support team.

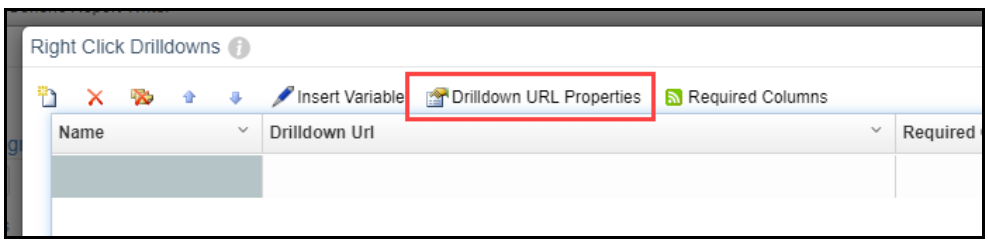
Find the sales URL that you would like to use as a drill-down. See screenshot below.



On the General tab of the report that you wish to add the URL drill down, select the **Right Click Drilldown** button.

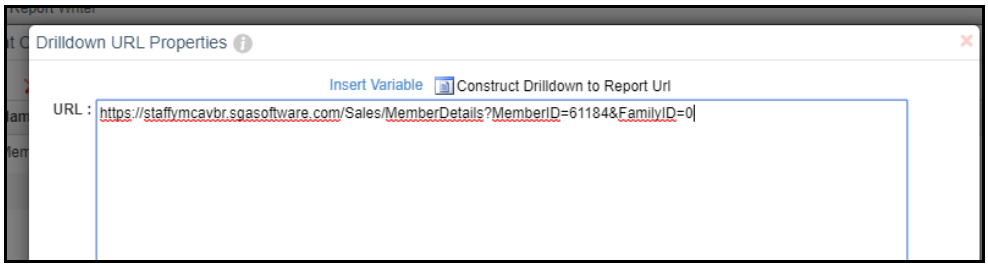


Add a new drilldown and then select Drilldown URL Properties.



This will open up an editing window for the URL link. This is where you should paste the link to the

sales page you want to navigate to in the report.



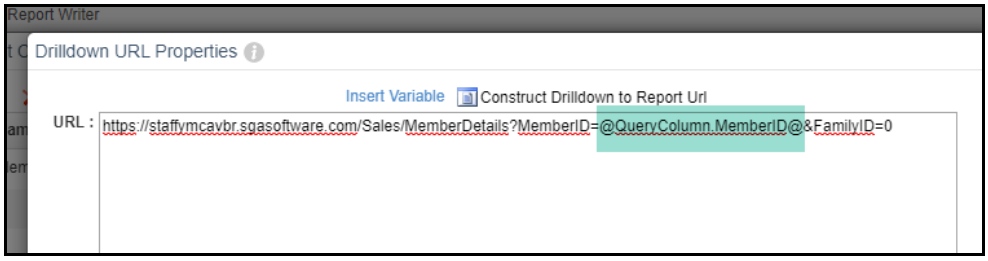
You will need to identify the values in the URL that make it unique and change them to variables. In the example link below, the values that need to be changed are the member ID and family ID.

https://staffymcavbr.sgasoftware.com/Sales/MemberDetails?MemberID=**61184**&FamilyID=**0**

These values will need to be replaced with a variable from the report query. The easiest way to do that is to remove the value 61184. Make sure your cursor is after the equal sign following MemberID=. Then click on the Insert Variable button.

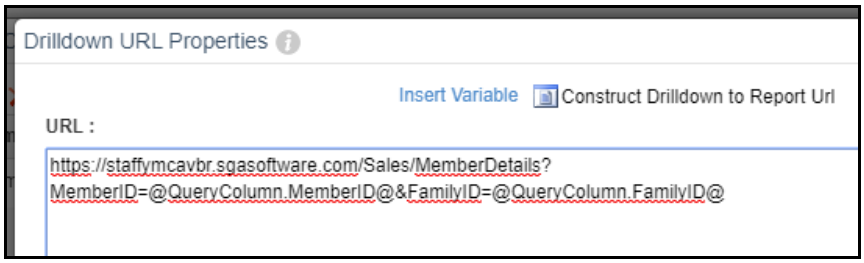


The Insert Variable button will open a window that displays all available variables. We always recommend using query column variables. If the variable that you need is not available as a query variable, please email SGA or your reporting admin so that it can be added to the query. Select the variable that is needed for the URL. This should add it to your link.



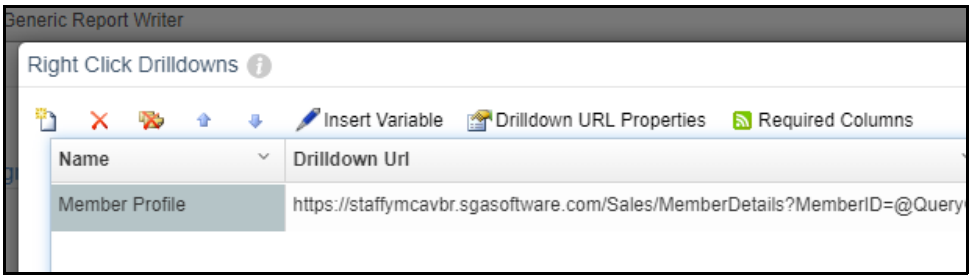
Repeat the same process for any remaining variables. In this case, it is the Family ID.

This is the completed URL:

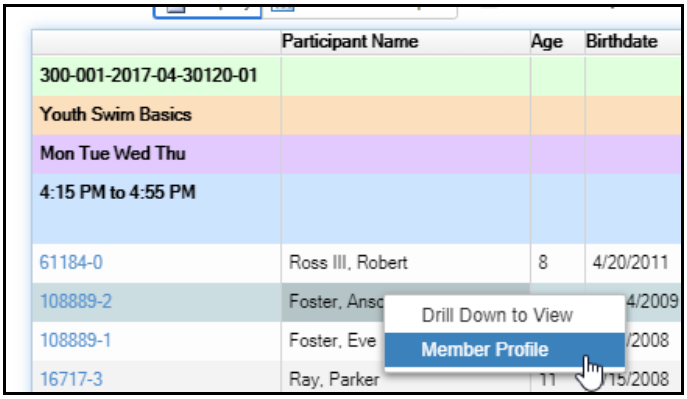


After you have finished adding your variables to the URL, click **OK** to go back to the drilldown list.

From here, you will need to add a name to your Drilldown and select **OK** to save it. This does not permanently save the drilldown for the report. You must save the report as well.



To test your drilldown, display the report and right-click on a row. This should now show the drill-down that you added.



If the link does not navigate to where you expect it to, make sure that you have all the appropriate variables. After double-checking your link, if it still does not work, please send an email to support@sgasoftware.com. In order to troubleshoot effectively, please include the following

- The report
- The link that you wish to navigate to (Ex, https://staff**yourymca**.sgasoftware.com/Sales/MemberDetails?MemberID=61184&FamilyID=0)
- The altered URL that you are using (Ex, https://staff**yourymca**.sgasoftware.com/Sales/MemberDetails?MemberID=@QueryColumn.MemberID@&FamilyID=@QueryColumn.FamilyID@)