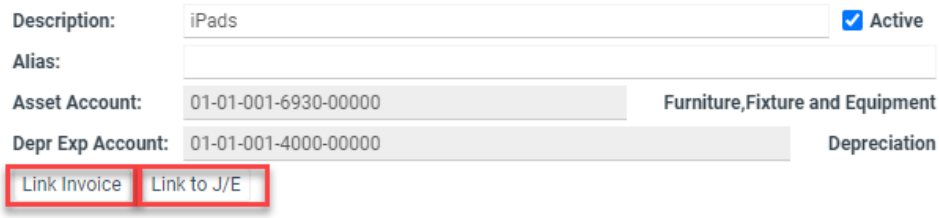
Link to Invoices or Journal Entries

Last Modified on 05/04/2023 2:59 pm EDT

Linking of Assets to Invoices or Journal Entries

Option 1

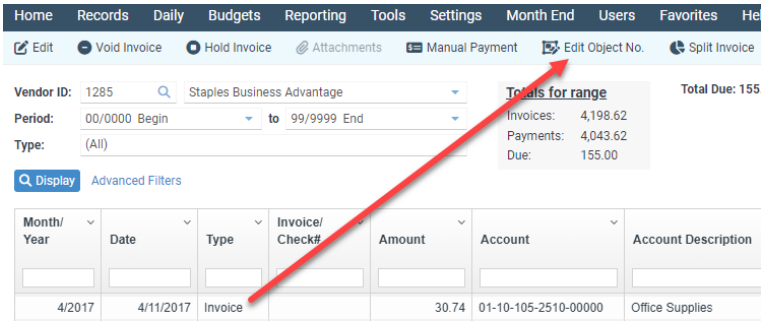
Use the Link Invoice & Link to J/E buttons on the asset data display



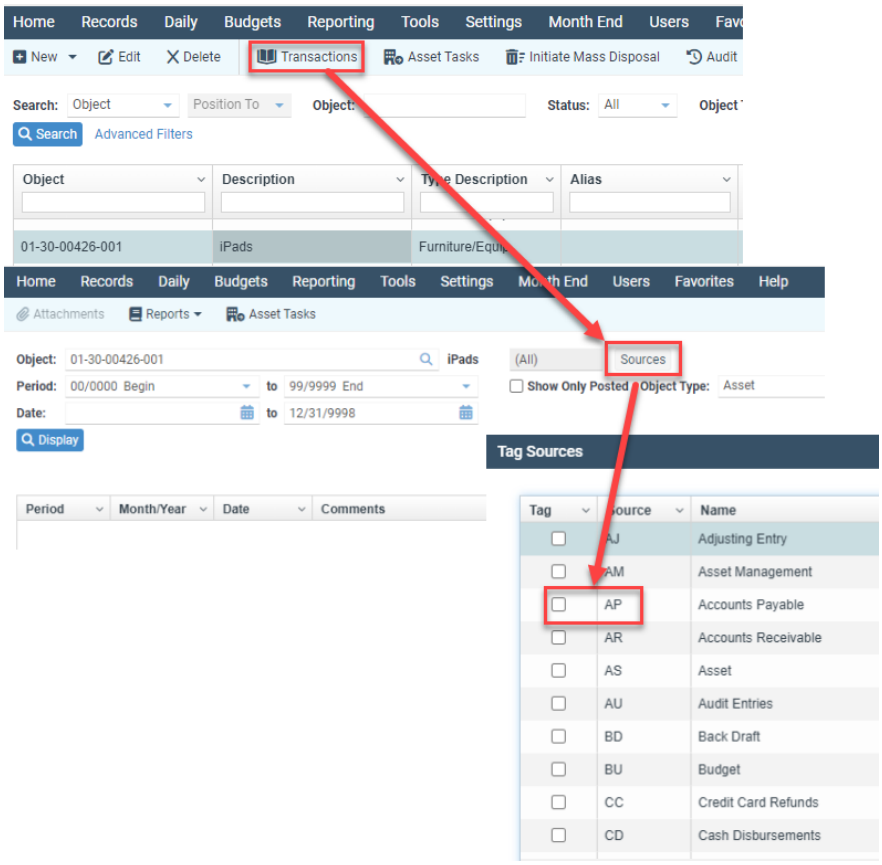
Note: you can only link to one of the two types at a time. After linking to invoice(s), save. Open the asset a second time to link to JE and save.

Option 2

Link transactions by entering the object number from the Browse History of a vendor or account.



Linked items are displayed on Asset Transactions if the source is set to be shown


Home
Records
Daily
Budgets
Reporting
Tools
Settings
Month End
Users
New
Edit
Delete
Transactions
Asset Tasks
Initiate Mass Disposal
Audit
Search:
Object
Position To
Object:
Status:
All
Search
Advanced Filters
Object
Description
Alias
01-30-00426-001
iPads
Furniture/Equip
Home
Records
Daily
Budgets
Reporting
Tools
Settings
Users
Favorites
Help
Attachments
Reports
Asset Tasks
Object:
01-30-00426-001
iPads
Period:
00/0000 Begin
to
99/9999 End
Date:
to
12/31/9998
Display
(All)
Sources
Show Only Posted
Object Type:
Asset
Tag Sources
Period
Month/Year
Date
Comments
Tag
Source
Name
AJ
Adjusting Entry
AM
Asset Management
AP
Accounts Payable
AR
Accounts Receivable
AS
Asset
AU
Audit Entries
BD
Back Draft
BU
Budget
CC
Credit Card Refunds
CD
Cash Disbursements