

Vendor Types

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To maintain the vendor type, used to categorize vendors into groups such as:

- EM = Employees
- PA = Payroll Vendors, etc.

Menu option is **Settings > Accounts Payable > Vendor Types.**

Force P.O.#: Is a P.O.# required in invoice entry for this vendor type? Used only if Use Purchase Order is set in Settings > Purchase Order > General Options.
