

Account Divisions

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Account Divisions

Records > Accounts > Select Account > Divisions

Maintains the various divisions of the G/L account# to be used in creating the G/L chart of accounts. Each division can also have a subdivision depending on the settings in [G/L options](#). A subdivision allows reporting at a summary level for the division. Each division must exist in the table file before a G/L account can be added to the chart of accounts. However, you may add a division on the fly when adding [accounts](#).

Delete: A division should only be deleted if this division is not part of any existing G/L account number.

The account divisions are located on the menu under *Settings > Accounts*.
